

# BARDNEY GROUP PARISH COUNCIL MINUTES

## Cemetery and Allotment

20 June 2023 at Bardney Village Hall

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### Bardney Group Parish Council

#### DRAFT Minutes from the Cemetery Committee Meeting

Bardney Village Hall Tuesday 20th June 2023 at 6.30pm

#### Attendees

Cemetery Committee Members: Cllr Ian Fleetwood (Chairman of the Council), Cllr John Papworth (Vice-Chairman of the Council) and Cllr Ken Hutchinson.

Non-Committee Members Observing: Cllr Frank Bates

Admin Assistant: Laura Allen

#### Absences

Cllr Lintin and Cllr Hare

#### Members of the Public

No members of the public were present.

#### Meeting commenced at 6.30pm

Cllr Fleetwood welcomed everyone to the first meeting of the Cemetery Committee.

#### 1. Election of Chair

To elect Chair of the Cemetery Committee

It was proposed by Cllr Fleetwood, seconded by Cllr Hutchinson and it was **RESOLVED** that Cllr Papworth be elected as Chairman of the Cemetery Committee.

#### 2. Election of Vice-Chair

To elect a Vice-Chair of the Cemetery Committee

It was proposed by Cllr Papworth, seconded by Cllr Fleetwood and it was **RESOLVED** that Cllr Hutchinson be elected as Vice-Chairman of the Cemetery Committee.

#### 3. Apologies for Absence

To receive and accept apologies

Apologies were accepted from Cllr Lintin and it was noted that Cllr Hare had expressed his wishes to withdraw his appointment to the Cemetery Committee and would not be in attendance.

#### **4. Declarations of Interests**

To receive any declarations of interest under the Localism Act 2011 being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.

There were no declarations or dispensations requested.

#### **5. To agree and approve the Cemetery Committee Terms of Reference**

Cllr Fleetwood informed that there were no previous terms of reference, however a new draft version has been distributed to Councillors which will allow the work to be undertaken correctly.

It was proposed by Cllr Fleetwood, seconded by Cllr Hutchinson and **RESOLVED** to recommend the approval of the Cemetery Committee Terms of Reference.

#### **6. To confirm date of next meeting**(if applicable)

It was **AGREED** that meetings would occur as and when required.

**Meeting closed 6.37pm**