

# BARDNEY GROUP PARISH COUNCIL

## AGENDA

### Full Council

18 June 2024 at Bardney Village Hall, Bardney

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Agenda and Meeting Notice

Dear Sir/Madam,

I hereby give notice that the next ordinary meeting of Bardney Group Parish Council will be held at Bardney Village Hall, Bardney on **Tuesday 18 June 2024 at 7.00pm**.

All Members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

There will then be a 10 minute public forum when members of the public may address the Council on current issues or items that may become future agenda items. These can be submitted beforehand by emailing the Clerk: [clerk@bardneygroup-pc.gov.uk](mailto:clerk@bardneygroup-pc.gov.uk).

Please note that this meeting may be recorded to assist in accurate minute taking.

Clerk                      Original Signed                      13 June 2024

**25-24/25. Apologies for Absence.**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting, in accordance with Local Gov. Act 1972, Sch 12, para 40.

**26-24/25. Declarations of Interests.**

To receive declarations of interest and to consider dispensation applications in relation to Disclosable Pecuniary Interests.

**27-24/25. Notes of the Annual Meeting of the Parish Council held on Tuesday 21 May 2024 to be approved as Minutes.**

**28-24/25. Receive updates from Councillors/Clerk with regard to ongoing items from the previous meetings.**

- a. Minute ref: 329-23/24 – distribution of remaining surplus IT tablets to the Scouts.
- b. Minute ref: 334-23/24 – Harvey Kent Gardens parking issues.
- c. Minute ref: 11-24/25 – new office equipment.
- d. Minute ref: 16-24/25 – D-Day 80th Anniversary.

**29-24/25. Chair's Report.**

**30-24/25. Consider the adoption of the latest version of Financial Regulations (May 2024) as issued by NALC 03-May-2024.**

**31-24/25. Financial Matter.**

- a. To consider and approve payments made since the last meeting.
- b. To consider and approve payments on the June schedule.
- c. To consider and approve the bank reconciliation for 31 May 2024.
- d. Consider the Internal Auditor Report at Section 1, the Annual Internal Audit Report in relation to the Annual Governance and Accountability Return 2023/24 Form 3, page 3.
- e. Confirm acknowledgement of Section 1, the Annual Governance Statements in relation to the Annual Governance and Accountability Return 2023/24 Form 3, page 4.
- f. Consider of Accounting Statements, Section 2, in relation to the Annual Governance and Accountability Return 2023/24 Form 3, page 5.
- g. Consider additional bank signatories be added to the Unity Trust mandate.
- h. Consider setting up Standing Orders for Staff Salaries.

**32-24/25. Committee Reports and further actions required.**

- a. Receive a report from the Chair of the Allotment Committee.
- b. Receive a report from the Chair of the Cemetery Committee.
  - i. Present the notes from the Committee meeting held on Thursday 06-Jun-2024.
  - ii. Consider the recommendation from the Cemetery Committee with regard to an increase of Burial Fees etc.
- c. Receive a report from the Chair of the Personnel and Review Committee.
- d. Receive a report from the Chair of the Policy and Procedures Committee.
- e. Consider the draft Terms of Reference for the proposed Finance Committee.
- f. Consider the draft Terms of Reference for the proposed Health and Safety Committee.

**33-24/25. Ward Reports. Receive reports from Councillor Members.**

**34-24/25. Planning Matters.**

- a. Ref No. – WL/2024/00355. Application for approval of reserved matters to erect 6no. dwellings, considering appearance, landscaping and scale following outline planning permission 146199 granted 10 July 2023.
- b. Ref No. – WL/2024/00368. Planning application for the extension to existing annex & erect detached carport. Location: 11 Lea Grove, BARDNEY.
- c. Ref No. – WL/2024/00400. Planning application to remove existing offshoots and erect single storey extension including other alterations & upgrading of outbuildings. Location: 9 Abbey Road, BARDNEY.
- d. Ref No. – WL/2024/00403. Planning application to erect two storey rear extension and replace existing flat roof with pitched roof. Location: 1 Youngwood, BARDNEY.

**35-24/25. St. Oswald's Field.**

- a. Receive an update on designated use of allotment area and St. Oswald's field.

**36-24/25. Consider a response to the LCC Highways letter, dated 30-May-2024 and the proposed road closure at Stainfield.**

**37-24/25. Receive a report from a plan for village Christmas Events/light switch on.**

**38-24/25. To resolve to move into closed session in accordance with the public bodies (admission to meetings) act 1960 due to the confidential nature of the business to be discussed in relation to the following matters:**

- a. Consider the proposed contract with regard to the new Clerk.
- b. Consider the recommendation from the Cemetery Committee (minute ref: 24-24/25) for an additional exclusive rights of burial be granted to a family.