

BARDNEY GROUP PARISH COUNCIL

AGENDA

Full Council

17 September 2024 at Bardney Village Hall, Bardney

Agenda and Meeting Notice

Dear Sir/Madam,

I hereby give notice that an ordinary meeting of Bardney Group Parish Council will be held at Bardney Village Hall, Bardney on **Tuesday 17 September 2024 at 7.00pm**.

All Members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

There will then be a 10 minute public forum when members of the public may address the Council on current issues or items that may become future agenda items. These can be submitted beforehand by emailing the Clerk: clerk@bardneygroup-pc.gov.uk.

Please note that this meeting may be recorded to assist in accurate minute taking.

Signed: Original Signed

Clerk 12 September 2024

85-24/25. Apologies for Absence.

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting, in accordance with Local Gov. Act 1972, Sch 12, para 40.

86-24/25. Declarations of Interests.

To receive declarations of interest and to consider dispensation applications in relation to Disclosable Pecuniary Interests.

87-24/25. Notes of the Ordinary Meeting of the Parish Council held on Tuesday 16 July 2024 to be approved as Minutes.

88-24/25. Receive updates from Councillors/Clerk with regard to ongoing items from the previous meetings.

a. Minute ref: 30-24/25, page 10-2024/2025. Financial Regulations.

89-24/25. Receive reports from District and County Councillors.

90-24/25. Receive a report from the Council Chair.

91-24/25. Financial Matter.

- a. To consider and approve the payments made since the last meeting.
- b. To consider and approve the payments set out on the September accounts for payment.
- c. To consider and approve the bank reconciliations for 31 July 2024 and 31 August 2024.
- d. Consider the appointment of an Internal Auditor for FY 2024/2025.
- e. Consider a donation (using LGA 1972, s.137) to the Royal British Legion for a number of Poppy Wreaths to be laid at various village locations over Remembrance weekend.
- f. Consider a change of email provider.

92-24/25. Consider the co-option applications for the following;

- a. 2 x Bardney Ward
- b. 1 x Southrey Ward.

93-24/25. Committee Reports and further actions required.

- a. Receive a report from the Allotment Chair.
 - i. Consider new Committee Members for the Allotment Committee

- b. Receive a report from the Chair of the Cemetery Committee.
 - i. Receive the notes from the Cemetery Committee Meeting held on Tuesday 06 August 2024.
 - ii. Consider the recommendations under Minute ref: 70-24/25, page 25-2024/2025 to amend the Cemetery Terms and Conditions.
 - iii. Consider new Committee Members for the Cemetery Committee
- c. Receive a report from the Chair of the Personnel and Review Committee.
 - i. Receive the notes from the Committee meeting held on Tuesday 20 August 2024.
 - ii. Consider new Committee Members for the Personnel and Review Committee.
- d. Receive a report from the Chair of the Policy and Procedures Committee.
 - i. Consider new Committee Members for the Policy and Procedures Committee
- e. Receive a report from the Chair of the Finance Committee.
 - i. Consider new Committee Members for the Finance Committee.
- f. Receive a report from the Chair of the Health and Safety Committee
 - i. Receive the notes from the Health and Safety Committee Meeting held on Tuesday 27 August 2024.
 - ii. Consider the recommendation from the Committee to re-purpose the old office portacabin as a rest-room/store room.
 - iii. Consider new Committee Members for the Health and Safety Committee.

94-24/25. Ward Reports. Receive reports from Councillor Members.

95-24/25. Planning Matters.

No planning notifications received to date.

96-24/25. Confirm Remembrance Day planning.

97-24/25. Receive a report from a plan for village Christmas Events/light switch on.

98-24/25. Consider a new Trustee Member for the Peter Handcock Charity.

99-24/25. To resolve to move into closed session in accordance with the public bodies (admission to meetings) act 1960 due to the confidential nature of the business to be discussed in relation to the following matters:

- a. Consider changes to the Cemetery Terms and Conditions in light of Grave Digger information.
- b. Clerk contract matters – probationary period.
- c. Clerk contract matters – CiLCA.
- d. Clerk contract matters – consider additional hours.