

BARDNEY GROUP PARISH COUNCIL
MINUTES
Full Council

19 January 2023 at Stainfield Village Hall

Minutes from the meeting of Bardney Group Parish Council, which was held at Stainfield Village Hall on Thursday 19th January 2023 at 7pm

Attendees

Cllr Robin Darby - Chairman
Cllr Peter Waddington - Vice Chair
Cllr Frank Bates
Cllr Luke Cluett
Cllr Mary Corbould
Cllr John Papworth
Cllr Charles Shaw
Cllr Malcom Speed
Anna Lawson (Clerk/RFO)
Laura Allen (Admin Assistant)

Members of the Public

No members of the public present.

Meeting commenced at 7.05pm

105-2022/23 To inspect the Insignia and Apologies for Absence i.a.w Local Govt Act 1972, Sch 12, para 40. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

There were no apologies as all Councillors were present.

106-2022/23 To receive declarations of interest under the Localism Act 2011 - being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.

There were none.

107-2022/23 To receive and consider any dispensation requests on agenda items and decide whether they are to be granted.

A dispensation was requested for Cllr Cluett to still speak and comment on Agenda Item 123 irrespective of their role as the Portfolio Holder for the allotments.

108-2022/23 To approve as a correct record the notes of the meeting held on 17th November 2022 and to authorise the Chairman to sign the official minutes.

It was **PROPOSED** by Cllr Darby, **SECONDED** by Cllr Waddington, with seven in favour and one abstention to approve the minutes.

109-2022/23 To receive the report from the Chairman

The Chair reported that there was few comments to make other than to wish everyone a Happy New Year and a prosperous 2023.

The Chair also shared that there had been sad news of the passing of former Parish Councillor Brian Wilkins and that the Council would observe a minutes silence as a mark of respect and to recognise their good work in the Parish.

110-2022/23 To receive update on actions arisen at the 17th November 2022 meeting and report from the Clerk to the Council.

Congratulation go to Laura for her new position at Nocton Parish Council. These link ups do assist with interchange of best practice and ideas.

The renovated WI bench will be installed outside the Village Hall in the next few weeks. The bench has been rebuilt using material from the original bench. Unfortunately most of the original bench had become rotten and unsafe and as such major work was undertaken. The new bench will recognise the work of the WI within our community.

Information regarding the upcoming elections will be available next month and it will be made public as soon as it is received.

Links have been made with Public Health Lincolnshire in order to ensure that our community receives the necessary information.

The next working party meeting for St Oswald's Feast will take place on Wednesday 25th January at 7pm in Bardney Methodist Hall.

111-2022/23 Financial matters:

1. To approve the bank reconciliation statement for November & December 2022

It was **PROPOSED** by the Cllr Darby, **SECONDED** by Cllr Corbould with seven in favour and one against to approve the bank reconciliation statements.

Bank Reconciliation

For the period 1st to 30th November 2022

01.11.2022 **£61,013.19**

Income

Handyman	378.99	
VAT Rebate	774.68	
Grasscutting	75.00	
Allotments	19.00	
Total income		1247.67

Expenses

Admin	1372.03	
Cemetery	13,79	
Highway	50.00	

Salary	6975.57	
Handyman	588.43	
Grant	116.00	
Village	30.03	
Allotments	21.91	
Grasscutting	1348.51	
Total expenditure	10,516.27	
As at 30th November 2022		£51,744.55

Bank Reconciliation

For the period 1st to 31st December 2022

01.12.2022 **£51,744.55**

Income

Handyman	270.00	
VAT Rebate	705.91	
Allotments	42.00	
Total income	1017.91	

Expenses

Admin	970.04	
Salary	4541.60	
Handyman	409.82	
Community Land	428.40	
Village	600.00	
Grasscutting	2022.75	

Total expenditure 8972.61

As at 31st December 2022 **£43,789.85**

2. To ratify payments of accounts, salaries, BACS payments & payments already made

It was **PROPOSED** by the Cllr Darby, **SECONDED** by Cllr Speed with seven in favour and one against to ratify the payments.

(SEE ATTACHED SHEET)

112-2022/23 Planning matters. To note any approved applications received and to consider any planning applications and decide any comments that the Council wishes to make.

145970 - Planning application for proposed change of use of barns (B1 use) to holiday lets, change of land use to equestrian use including livery and riding instruction, and creation of manege - Hermitage Farm, Short Ferry Road, Stainfield.

14595996 - Planning application for proposed side extensions including the removal of existing garage. Station Road, Bardney

14591114 - Planning application to remove existing garage & outbuildings & erection of rear extension & detached double garage. Queen Street, Bardney

14589183 - Planning application to erect single storey car port to front of drive including widened access, brick wall and hard landscaping. Abbey Road, Bardney

145973 - Application for prior notification to erect agricultural storage building. Red Hog Pastures, Apley - Application Refused

After consideration of the above applications, it was agreed that there were no comments to make, with the exception of 145970 where on observation of a limit on the time for the lights on the manage, however Councillors were encouraged to look on the planning portal for further background information if needed.

113-2022/23 To formally ratify the Precept

It was **PROPOSED** by Cllr Shaw, **SECONDED** by Cllr Speed and unanimously **RESOLVED** to precept the local authority for £79,000.

114-2022/23 To receive an update from the Portfolio holder for the Cemetery In relation to Topples test project

Cllr Speed reported that due to weather conditions and soggy ground, it was not possible to undertake Topples Testing until the weather improves. It was also noted that permission from the Faculty of St Lawrence Church is also needed and it will be a lengthy process waiting for it to be granted.

115-2022/23 To receive an update regarding the eastern gate project at the Allotments

Following more detailed quotes being obtained, it was **PROPOSED** by Cllr Shaw, **SECONDED** Cllr Papworth with six in favour and two against to add an additional £200 to the already agreed £400 to complete the project.

116-2022/23 To consider purchasing the latest edition of Local Council Administration by Charles Arnold Baker

It was **PROPOSED** by Cllr Shaw, **SECONDED** by Cllr Corbould and unanimously **RESOLVED** to purchase the latest edition of the Local Council Administration Book for the benefit of both staff and Councillors at a cost of £164.99.

117-2022/23 To consider registering for the Green Flag scheme

The benefits and costs for registering for the Green Flag scheme for the Community Land, Allotments and St Oswald's Park were considered by the Council.

It was **PROPOSED** by Cllr Darby, **SECONDED** by Cllr Corbould and unanimously **RESOLVED** to note the scheme for future reference but not register for it at this point in time.

118-2022/23 To receive report on the Community Planning Alliance

The Community Planning Alliance is an organisation that is getting a lot of publicity and is free to join. It was agreed that this may be beneficial to take part in to help share knowledge and access free information.

119-2022/23 To receive the ICO report, in relation to the Double Yellow Lines outside the Post Office

The case which has been ongoing for 18 months in relation to a TRO for the double yellow lines outside the Post Office, has now been considered as closed according to Lincolnshire County Council, however no information has been forthcoming about what underpins the TRO itself.

It was agreed that LCC have broken their own guidelines and not followed process, especially as other similar requests for restrictions have been refused. [A copy of this response is attached to the minutes for transparency purposes.](#)

120-2022/23 To consider working towards the Local Government Quality standard

Following consideration, it was agreed to work towards the Local Government Quality Standard which would add further weight and credibility to the level of service BGPC provides for a small admin fee.

121-2022/23 To consider quotes for the replacement ride on mower.

It was considered whether to obtain a new lawnmower now rather than risk prices increasing.

PROPOSED Cllr Papworth, **SECONDED** Cllr Speed and unanimously **RESOLVED** to obtain a new lawnmower from Company A (Charles Hill) who is a local company.

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Quotes for Husqvarna R316TX with 44" deck		
Company	Price with VAT	Price without VAT
Company A	6120.00	5100.00
Company B	7945.36	6621.13
Company C		
Company D	7349.00	6124.16
Company E	6500.00	5416.66
Company F		
Company G	6027.60	5023.00

122-2022/23 To approve the Asset Register

It was **PROPOSED** by Cllr Darby, **SECONDED** by Cllr Corbould and Unanimously **RESOLVED** to approve the updated Asset Register.

123-2022/23 To approve the Allotment Fees for 2023

It was considered that it was not necessary to increase prices for 2023 and that proposals for discounts would be considered again in future years.

PROPOSED Cllr Waddington, **SECONDED** Cllr Speed with 5 in favour, 2 abstentions and 1 against to freeze the prices and approve the allotment fees for 2023.

124-2022/23 To approve the Cemetery Fees for 2023

A report was provided from the Portfolio Holder for the Cemetery that an extra 10% of admin expenses have been allocated to reflect rising staff costs. It was also noted that grave digging costs have increased and the Council are down in Burials this year. It was concluded that we are currently just below average in our prices.

It was **PROPOSED** Cllr Darby, **SECONDED** by Cllr Speed and unanimously **RESOLVED** to accept the proposed increase and cemetery fees for 2023.

125-2022/23 To agree date for Annual Parish Meeting. Must be held prior to May due to Election Year possible date 9th March.

It was agreed to hold the Annual Parish Meeting on the 9th March.

126-2022/23 To agree response to LCC budget increase proposals

The budget proposals from LCC had been previously examined by Councillors and it was noted that feedback could be provided before the 26th January. It was agreed that the Council had no response to give.

127-2022/23 To confirm date of next meeting Thursday 16th February 2023 - Venue TBC

*** Please see the Council's policy on the audio recording of meetings for more information. Items at meetings are taken in order of inclusion, subject to the Chairman's (with the Council's) discretion to bring items forward or back in order to orderly manage the meeting and not unnecessarily exceed the recommended time for meetings.**