

February 2019 Minutes

Notes from the meeting of Thursday 21st February 2019

Held at the Meeting Room, Bardney Fire Station, Alma Martin Way, Bardney, Lincoln LN3 5UA

Councillors Present:	In Attendance:
Cllr R Webb – Chair	Anna Lawson as
Cllr Shaw	Clerk and RFO
Cllr Luke Cluett	Pauline Fry
Cllr B Newlove	Admin Assistant
Cllr S Zubic	DC and CC
Cllr J Zubic	I Fleetwood

Cllr Darby asked DC/CC Fleetwood if he could confirm the existence of a Town and Parish Liaison Officer within LCC highways. No direct answer was received to this question.

Cllr Webb asked DC/CC Fleetwood if there were any Town and Parish Liaison Officers within any LCC departments. DC/CC Fleetwood neither confirmed or denied if a Town and Parish Liaison Officer existed.

The meeting commenced at 7.06pm

1- Apologies for absence. To receive apologies for absence.

Cllr E Clee and Cllr M speed

2-21/02/2019 Chairman's Report. To receive a report from the Chairman of the Council.

- Commonwealth War Graves sign has been installed on the Lychgate.
- Dates for Electors Meetings have been arranged, the meetings will also include Bardney Bridge updates. Dates for meetings are;

Stainfield - 14th March 2019 at 7.00pm

Bardney - 21st March 2019 at 7.00pm

Southrey - Date to be amended due to Purdah

- Cherry Willingham will not be attending the Community Speedwatch training.
- Lea Grove – A complaint has been made to the Ombudsman regarding the planning application for Lea Grove.
- Allotments – Agreement to declassify a parcel of land at the allotments has been agreed by the Secretary of State.

3-21/02/19 To receive declarations of interest (2011 Localism Act) on Agenda items.

Cllr Newlove declared that he owned a parcel of land next to Bardney Bridge and he was considering making it into a car park for the duration of the bridge repairs.

4-21/02/19 To receive dispensation requests on Agenda items and to decide whether to grant same.

Cllr Newlove has not requested dispensation as he has not, at his time, made a formal application to site a car park on his land.

5-21/02/2019 To approve as a true record the notes of the parish council meeting held 17th January 2019

Cllr Darby and Cllr Corbould abstained from voting, as they were not present at the last meeting. The remainder of the councillors agreed to accept the minutes from last Council meeting (**PROPOSED** Cllr S Zubic, **SECONDED** Cllr J Zubic). Minutes signed by Chairman

6-21/02/2019 To receive update on actions raised at the 17th January 2019 meeting and consider a report from the Clerk to the Council.

Update on ongoing matters.

Complaints & Compliments:

Clerks report

- Elections - application forms available. Need to find out electoral number from WLDC (clerk cannot assist). Dispute about purdah deadline. Different councils advising different dates. WLDC MO has given 12.04.19. However, LALC to confirm it should be 26.03.19
- Purdah kicks in 26.03.19. Therefore, FCM's will change - cannot bring any new or contentious items for consideration. Clerk and Chairman's reports must be kept to a minimum and no invitations can be offered to the DC or CC Cllrs.
- Two people have enquired about becoming Cllrs
- Speedwatch training for Bardney takes place tomorrow evening. All attendees must be registered with the Bardney Scheme
- Continued problems with external noise in the office. The air conditioning unit operates 24/7 due to a broken central heating system, should be repaired next week. Have been raising issue with the Fire Brigade since November, when the weather is cold the unit vibrates so much that the office floor vibrates.
- Assisting parishioners in Southrey over breach in planning condition, this has been ongoing since November, the Enforcement Manager involved
- Apparently LCC have a Highways Liaison Officer to deal with Parish Council issues - other PC's not aware either!
- Lincolnshire Life to do a piece on Bardney for March edition. Did positive plug on the area.
- Currently have a river of effluent in the dyke next to the River Witham at BB moorings. AW and EA involved - found by John whilst litter picking. EA concerned as pollution about to join the River Witham.
- Looking in to allocating a flood warden again
- Two grit bins have been re-instated at Bardney Bridge, BGPC joined with BPC to support Mary Conyers campaign.
- HMRC payroll issue confirmed as computer glitch
- Allotment group have agreed constitution.
- Bardney Bridge update.
- To close from 15th but re-open for Easter weekend
- To allow one side of the causeway to be used for parking
- To work 24/7 wherever possible to be painted two shades of green to link to historical colours of GNR

Cllr J Zubic requested that, if possible, an artist impression of Bardney Bridge be made available at the electors' meetings so that residents can see what the bridge will look like when completed.

7-21/02/2019 Financial matters.

i. **RESOLVED** by unanimous vote to approve the following bank reconciliation. (**PROPOSED** Cllr Darby, **SECONDED** Cllr Corbould)

		Bardney Group Parish Council	
Bank Reconciliation for January 2019 as at 31.01.19			
Balance as at 01.01.19		£76,777.9	
Income			
Cemetery	320.00		
Handyman	30.00		
Misc - Wayleave	19.27		
Total income		£369.27	
Expenditure			
Admin	2452.79		
Salaries	2869.41		
Village	4.17		
Handyman	736.28		
Highways	531.48		
Grant S137	144.00		
Total expenditure		£6738.13	
Balance as at 31.01.19		£70,409.11	
Less cheques			

ii. **To ratify payments of accounts/salaries/BACS payments and ratification of payments already made.**

RESOLVED by unanimous vote to ratify the following payments. (**PROPOSED** Cllr Newlove, **SECONDED** Cllr Zubic).

Payment Ratification February 2019									
B/P					value	VAT	ExVAT	% of budget*	
	Wages and NI	Feb	Salaries		32072.56	0.00	2072.56		
Total Office/Salaries								89% of budget	
PO20452	Reboot	IT support	Admin		97	0.00	97.00		
49	Viking	Accident book	Admin		19.64	3.27	16.37		
Total Admin					97.00			48% of budget	
PO20450	Wragby PC	Overpayment	Handyman		64.00	0.00	64.00		
PO20453	E-Quip	Plumbing parts	Handyman		250.68	41.79	208.89		
PO20454	E-Quip	Plumbing parts	Handyman		19.36	3.23	16.13		
PO20455	E-Quip	Fencing equipment	Handyman		56.37	9.39	46.98		
PO20456	E-Quip	Padlock	Handyman		35.76	5.96	29.80		
PO20456	E-Quip	Paint	Handyman		109.16	18.20	90.96		
PO20456	E-Quip	sanding sheets	Handyman		9.58	1.60	7.98		
PO20456	les waters	Assist cemetery post	Handyman		120.00	20.00	100.00		
Total Handyman					664.91			66% of budget	

8-21/02/2019 Planning matters. To note any approved applications received and consider any planning applications and decide any comments that the Council which to make.

139049 - Listed building consent for two storey and single storey extensions

Cllr Newlove stated that, because this was a listed building, the Heritage Department be made aware of the application and that the extension be kept in character with the rest of the building

138919 - Outline planning application to erect 1no. dwelling with access, layout and scale to be considered and not reserved for subsequent applications.

Planning was submitted last year and then withdrawn.

Proposal - To object to planning application 138919

(PROPOSED by Cllr Webb, **SECONDED** by Cllr S Zubic) carried **UNANIMOUSLY**.

138830 - Application for approval of reserved matters for Phase 3B and 3C to erect 117no. dwellings providing details of appearance, landscaping, layout and scale, following outline planning permission 131498 allowed on appeal 26 April 2016.

Proposal - To object to planning application 138830

(PROPOSED by Cllr Webb, **SECONDED** by Cllr S Zubic) carried **UNANIMOUSLY**.

9 - 21/02/2019 Terms of Reference for the Personnel and Review Committee

Cllr Zubic informed the meeting that NALC are looking at policies for the P & R Committee. This item will be revisited at a later date when this process has been completed.

10 - 21/02/2019 Church railings, safety issue. To discuss and approve the dismantling and painting of the church railings.

Discussion held on how the Church railings would be removed and painted. Checks to be made on Public Liability Insurance for person helping handyman. Making sure that high viz vests are worn.

(PROPOSED by Cllr Webb, **SECONDED** by Cllr Darby) carried **UNANIMOUSLY**.

11 - 21/02/2019 Duties of Handyman. To discuss whether the Handyman could empty dog waste bins as part of his role.

Cllrs discussed a comment made on social media that Handyman could empty dog waste bins. It was agreed that this is not in his remit.

(PROPOSED by Cllr Webb, **SECONDED** by Cllr J Zubic), carried **UNANIMOUSLY**.

12 - 21/02/2019 Metal Detectorist. To consider way forward over issue.

Cllrs discussed an application from a local metal detectorist to carry out metal detecting on land next to the allotments. Proposal made to refuse request.

(PROPOSED by Cllr Webb, **SECONDED** by Cllr S Zubic) Cllr Shaw and Cllr Darby abstained. The remaining Cllrs agreed with proposal.

13 - 21/02/2019 Best Kept Village Competition. To discuss entry of competition

Discussion held on whether villages should enter the competition. Decided to seek views of parishioners at Electors meetings.

14 - 21/02/2019 Operation London Bridge. To approve purchase of photographs.

PROPOSAL not to purchase photographs.

(PROPOSED by Cllr Newlove, **SECONDED** by Cllr S Zubic)

AGAINST Cllr Corbould and Cllr Shaw

FOR Cllr J Zubic, Cllr Darby, Cllr Cluett, Cllr Webb

15 - 21/02/2019 Junior Council To consider the setting up of a Junior Council

Cllrs discussed the idea of setting up a Junior Council. It was decided to contact the local school to gain their views.

16 - 21/02/2019 Monitoring Officer Consider ratifying complaint.

This item was deferred until the later meeting.

Meeting closed at 8.04pm. DC/CC Fleetwood left the meeting as it would be moving into closed session.

RESOLVED unanimously to move to closed session. (**PROPOSED** by Cllr Webb, **SECONDED** by Cllr Darby).