

procedures to deal are not effective as we do not have the necessary out of hour's numbers. This situation will only get worse and we urgently need to address this problem. We have tried to address this previously and have had contact with the LCC Flood Manager and emailed the Emergency Response Manager. We have also received correspondence to say that LCC Highways were not aware of the extent of the problem at Stainfield. Which is very disappointing.

Crossing Proposal. The planning application for the Playgroup Building now contains an LCC Highways proposal for two uncontrolled tactile crossings to be installed, one on Harvey Kent Gardens and the other across Henry Lane to Alma Martin Way. A tactile uncontrolled crossing can range from a zebra crossing to a simple 'bobbled' drop kerb, however both have associated parking restrictions. The one on Harvey Kent Gardens is believed to be across the access to the school i.e. from the Gateway Centre towards Henry Lane. The other one is to accommodate the four members of staff from the Playgroup who will be parking at the Fire Station. When there are so many unresolved Highways issues in our area, these proposals seem very puzzling, especially as the claim is that the playgroup will not be creating a new service to the village and are a charity, independent of the LEA.

Risk Assessment. The Risk assessment was carried out last week and a list of tasks were compiled for John. The only issues of note are;

- The crack in the wall of the raised beds has become wider, although no other areas appear to have changed.
- Graves in the Cemetery appear to have dropped quite significantly. This issue will be discussed with the Portfolio Holder for the Cemetery on his return.
- Someone has accessed a property on the village green using a vehicle. To do this they have removed the chain barrier and then returned it. The resident will be written to again and padlocks will now be installed on the barriers. If it continues legal advice will be sort.

Damage to the Fire Station Repairs have been made to the Fire Station roof however there is still no lighting in the building. Over the last few weeks we have had to carry out some work from home due to the low light and lone working in the building.

Website LCC are due to change the website due to current legislation. Both the Clerk and Deputy Clerk will be attending the training March with the new website going live in April.

Cllr Corbould had been asked by Stainfield residents to raise the issue of the badly damaged verges in Stainfield and ask what would be done to reinstate them. Cllr Webb said that a meeting between Cllr Fleetwood, Sir Edward Leigh MP and the residents of Stainfield had been held and he did not know what was discussed.

Cllr Shaw joined the meeting at 7.15pm

138-2019/20 Financial matters:

1. To approve the bank reconciliation statement for January 2020.
Bardney Group Parish Council

Bank Reconciliation for January 2020 as at 31.01.20

Balance as at 01.01.20		£57556.50
Income		
Handyman	413.89	
Cemetery	50.00	
Misc	17.18	
Total income		£481.07
Expenditure		
Admin	681.80	
Salaries	4409.02*	
Handyman	481.13	
Cemetery	739.72	
Village	5.15	
Total expenditure		£6316.82
Balance as at 31.01.20		£51720.65

Less cheques

PROPOSED by Cllr Clee, **SECONDED** by Cllr Corbould, Carried **UNANIMOUSLY**

1. To ratify payments of accounts, salaries, BACS payments & payments already made.

Payment Ratification February 2020								
					value	VAT	ExVAT	% of budget*
B/P		Wages and NI	February	Salaries	4409.02	0.00	4409.02	
Total Office/Salaries								116% of budget
PO20617		Viking	Stationary	Admin	143.48	0.00	143.48	
Total Admin					143.48			97% of budget
PO20624		Equip	Sealant	Handyman	25.44	4.24	21.20	
PO2025		Equip	Signs & bolts	Handyman	69.72	11.62	58.10	
PO20626		Equip	Roller heads	Handyman	9.18	1.53	7.65	
PO20629		Green stripe	Trimmer head	Handyman	72.78	12.13	60.65	
Total Handyman					177.12		147.60	96% of budget
PO20628		Equip	Painting	Cemetery	212.71	35.45	177.26	
PO20627		Equip	Fencing	Cemetery	469.08	78.18	390.90	
PO20618		Wilson and sons	Tractor/trailer/digger	Cemetery	960.00	160.00	800	
PO20621		Grafton	Cement/ballast	Cemetery	733.32	122.22	611.10	
PO20623		Les Waters	Prof services	Cemetery	1062.00	177.00	885.00	
Total Cemetery project					3224.40		2687.00	84% of budget
PO20616		Anglian Water	Water	Cemetery		0.00	7.82	
Total Cemetery					7.82			1% of budget
PO20622		Grafton Merch	Pipework	Allotments		3.7	18.50	
Total Allotments					22.2			45% of budget
					22.20			
PO20619		St Lawrence Church	Clock service			0	144.00	

Total Grant s137			144			47% of budget*
			144.00			
^ cost to be offset by outsourcing staff YTD £4k						

PROPOSED by Cllr Waddington, **SECONDED** by Cllr Clee, carried **UNANIMOUSLY**

144-2019/20 Limewoods Magazine To consider the future of the Limewoods Magazine – deferred item from last month

This item was bought forward because Cllr Clee would be leaving the meeting early.

To help in producing the magazine, Cllr Clee requested the Parish Council purchased an updated version of Microsoft Publisher in line with the version Cllr Corbould used. After a lengthy discussion it was agreed that the Clerk would look into the cost of purchasing Publisher 2013.

Cllr Webb proposed that we purchase 2 copies of Publisher 2013, one for Cllr Clee, to use on her own computer with the permission of the Parish Council, and one for the Parish Office.

PROPOSED by Cllr Webb, **SECONDED** by Cllr Waddington, **AGAINST** Cllr NEWLOVE, **ABSTENTION** Cllr Cluett

Cllr Webb proposed that Cllr Clee and Cllr Corbould met with the Clerk to set out dates when the magazine would be published in the coming year. This would allow contributions to be made to the magazine in time for publication.

Quote for the printing of the magazine would be obtained annually.

139-2019/20 Planning matters To note any approved applications received and to consider any planning applications and decide any comments that the council wishes to make.

140589 - Farm Building, Hoop Lane Apley. No comments to be made.

140-2019/20 Co-option To consider an application to join Bardney Group Parish Council

This item was not discussed as the person who had expressed an interest in joining the Council did not attend the meeting.

141-2019/20 Parish Charter To consider consultation from WLDC to adopt Parish Charter

Council do not have to adopt Parish Charter. Clerk to complete questionnaire on behalf of the Council.

142-2019/20 Allotment Fees To consider increasing allotment fees for the term 2020/2021

Proposal that allotment fees be raised by £3.00 to take annual rent to £30

PROPOSED by Cllr Shaw, **SECONDED** by Cllr Corbould, carried **UNANIMOUSLY**

143-2019/20 Electors Meeting To consider the date, structure and content of this year's electors meeting.

Organisations who were successful in their grant bid would be invited to the meeting to receive their grant. Refreshments would be available. Only one electors meeting for the Parish was required, this would be held in Bardney this year.

Proposal to hold an Electors meeting on 23rd April 2020 at Bardney Methodist Church.

PROPOSED by Cllr Webb, **SECONDED** by Cllr Darby, carried **UNANIMOUSLY**

145-2019/20 Village Hall Representation To consider going forward with representation on the Village Hall Committee.

Cllr Newlove felt that we should still have a representative on the committee. He informed the meeting that the committee was well run by volunteers and was a registered charity. He provided the Council with feedback annually.

PROPOSAL to continue to have a representative on the Village Hall Committee.

PROPOSED by Cllr Webb, **SECONDED** by Cllr Corbould, Cllr Darby voted **AGAINST** the proposal.

Cllr Newlove wished to remain the Parish Council representative.

Cllr Darby also wished to be the Parish Council representative.

Cllr Newlove voted for by Cllr Shaw, Cllr Bradbury, Cllr Newlove, Cllr Corbould and Cllr Waddington

Cllr Darby voted for by Cllr Darby and Cllr Cluett

It was decided that Cllr Newlove be the Council representative with Cllr Darby attending meetings if he was unable to attend.

Cllr Clee left the meeting at 8.29pm

146-2019/20 Establishment - to resolve to go into closed session in accordance with Public Bodies (Admissions to Meetings) Act 1960 to discuss the following matters

Carried **UNANIMOUSLY**

148 -2019/20 To approve date and time of next meeting as 19th March 2020, notification of venue to be made at a later date.