

## 18 February 2026

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Dear Councillor

You are hereby summoned to attend a meeting of Bardney Group Parish Council will be held at Bardney Village Hall, Bardney on Wednesday 18th February 2026 at 7.00pm.

There will then be a 10-minute public forum when members of the public may address the Council on current issues or items that may become future agenda items. These can be submitted beforehand by emailing the Clerk: clerk@bardneygroup-pc.gov.uk.

Please note that this meeting may be recorded to assist in accurate minute taking.

Signed: Anne Wilson  
Assistant Clerk and RFO

26-26 Minute/Note taker for meeting (if required)  
To elect a Chair of the Council

26-27 Election of Chair (if required)  
To elect a Chair of the Council and delegate proper office role of Parish Council until a new Clerk/RFO is employed

26-28 Election of Vice-Chair  
To elect a Vice-Chair of the Council

26-29 Fire Safety Announcement  
The Chairman will give a fire safety announcement.

26-30 Apologies for Absence.  
To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting, in accordance with Local Gov. Act 1972, Sch 12, para 40.

26-31 Co-option of Councillors  
Members are asked to consider co-opting Councillors to Bardney Parish Council.

26-32 Declarations of Interests.  
To receive declarations of interest and to consider dispensation applications in relation to Disclosable Pecuniary Interests.

26-33 Exclusion of Press and Public  
To determine which items, if any, are to be discussed with the press and public excluded

26-34 Minutes of Previous Meetings  
Council is asked to approve the minutes of the meetings as listed below:

a) Full Council – Wednesday 21st January 2026  
Copy attached Appendix A

b) P&R Committee – Wednesday 4th February 2026  
Copy attached Appendix B

c) Extraordinary Full Council meeting – Wednesday 4th February 2026  
Copy attached Appendix C

26-35 Clerk's Report  
The Assistant Clerk will give a verbal report to the meeting.

26-36 County Councillor/ District Councillor's Reports  
Verbal update from relevant Councillors

26-37 Items for consideration and resolution

a. Notice for allotments

To give an update on serving notices on allotments tenants that are not complying with tenancy agreement

b. Funerals

To give members an understanding of how interments are staffed and paperwork completed in the cemetery

c. Any update on the appointment of new Parish Clerk and RFO

Members are asked to receive an update.

26-38 Finance

a. To receive account balances to 31st January 2026

Copy attached Appendix D – to follow

b. Council is asked to approve invoices for payments, report prepared by the RFO

Copy attached Appendix E – to follow

c. Council is asked to approve bank reconciliation up to 31st January 2026 prepared by the RFO

Copy attached Appendix F – to follow

d. Financial position – budget & balances

26-39 Grant funding

RFO to confirm all Grants from January 2026 meeting can be paid in line with Council Policy

26-40 Potterhanworth Dog Club Grant application

To consider the application held over from the January 2026 meeting

26-41 Bardney Play Park Equipment

To receive an update regarding the Play Park

26-42 Clerk/RFO Hours and days of working

To consider the details of office opening days and hours of employment for adverts

26-43 Staffing Matters

Members will be updated on a Staffing Matter by the Assistant Clerk and Chairman.

26-44 Date of next meeting

Members are asked to note that the date of the next meeting of Bardney Group Parish Council is Wednesday 18th March 2026 at 7 p.m.